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**APPLICATION TO EMPLOY A CHILD**  
(Children & Young Persons Act 1933 and the Council's Byelaws)

**TO BE COMPLETED BY EMPLOYER (IN BLOCK CAPITALS)**

**Company Name:** ..... **Trade:** .....

**Address:** .....  
.....

**Telephone:** ..... **Post Code:** .....

**Title:** \* Mr / Mrs / Ms / Dr **Surname:** ..... **Forename:** .....

**I hereby make application to Conwy County Borough Council for the issue of an  
Employment Permit for the undermentioned child.**

**Surname:** ..... **Forename:** .....

**Address:** .....  
.....

**Telephone:** ..... **Post Code:** .....

**School Attending:** ..... **Date of Birth:** .....

**Nature of proposed Employment** (please describe main tasks): .....  
.....

**Place of Employment:** .....

**Dates and Times of employment** (please state the exact hours worked):

Days	Hours		Hours	
	From	To	From	To
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
School Holidays				

**Have you completed a Risk Assessment:** \* YES / NO If Yes, please enclose a copy.

**Employers Signature:** ..... **Date:** .....

\* Delete as appropriate

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**TO BE COMPLETED BY PARENT (IN BLOCK CAPITALS)**

Has your son/daughter had an Employment Permit before? \* YES / NO

If yes does he/she still carry out the work stated in that Employment Permit?: \* YES / NO

Name of previous Employer: .....

Nature of previous Employment: .....

Has the child been absent from school for more than one week during the last term?: \* YES / NO

If so, for what reason?: .....

**Declaration:**

I consent to the new employment referred to overleaf and certify that the above particulars are correct.

I confirm that my child is in good health and able to carry out the Employment as described without detriment.

I understand that my child should be registered and issued with an Employment Permit prior starting the Employment.

**Parents Signature:** ..... **Date:** .....

E D U C A T I O N   S O C I A L   W O R K E R   C H E C K

**School Attendance Progress:** \* Satisfactory / Unsatisfactory

**E.S.O/ E.S.W. Signature:** ..... **Date:** .....

F O R   O F F I C E   U S E   O N L Y

Please ✓ category:

News Paper Delivery		Hotel / catering / waitressing / washing up	
Shopwork / Sales Assistant		Packing / labelling	
Cleaning		Horticultural / agricultural / gardening	
Shelf stacking / till work		Office work	
Caring for people		Animal care	
Uncategorised (please describe):			

Employment Permit No: ..... Issue Date: .....

- Delete as appropriate